**………….., Thursday, 03 December 2020**

**SUBJECT Commitment of a PhD thesis co-funding from 2021 to 2024**

***Your reference :***

I, the undersigned “LAST NAME, First name, position of the legal representative[[1]](#footnote-1)”, certify that the thesis project entitled

« ***Acronym: Full name of the project***»

Has been co-financed by “Name of the institution” by decision dated “date”

Has requested co-financing from "Name of the institution" whose deliberation will take place on "date".

The Normandy Region will complement this funding by 50% (**up to the limit of 45 100 euros**) subject to approval by the Permanent Commission.

The thesis will last 36 months and will be supervised in Normandy by “LAST NAME First Name, position, establishment and laboratory”.

**The thesis will start between, October 1st and December 31th of the year 2021, at the latest, subject to the signature of the agreement mentioned below.**

The doctoral thesis will be the subject of:

Co-direction

Co-supervision

Joint international supervision

Co-scientific management

*"NAME First name, function of the co-director of thesis / co-supervisor / co-supervisor / co-scientific manager" to "Name of the structure".*

1/ The co-financing of the thesis will be the subject of *(please choose one of the 2 options below)*:

**A simple financing agreement between Normandie Université and "***Name of the institution***".**

*(If the co-financer does not participate in the scientific project and does not claim any intellectual property rights on the results of the thesis. This agreement will be carried out outside the scope of VAT)*

**OR**

**A research collaboration agreement between Normandie Université, one of the supervisors of the Normandy academic laboratory and "***Name of the institution***".**

*(If the thesis is the subject of a co-supervision, co-direction or joint international supervision, that the co-financer participates in the scientific project and claims a sharing of the intellectual property of the results of the thesis. The French VAT / Intracommunity VAT is then applicable).*

2/ In order to co-finance the recruitment of the PhD student over a period of 36 months, "Name of the institution" *(please choose one of the 2 options below)*:

**Accepts payment of an amount of ............. Euros excluding tax in Normandy University,** corresponding to:

* 50% of the PhD student's full salary, i.e. a **minimum amount** of €45,100 [[2]](#footnote-2) in accordance with Decree n°2016-1173 of August 29th, 2016.

**AND** **if applicable**:

* ………………. Euros in additional salary for the remuneration of the PhD student [[3]](#footnote-3)
* ………………. Euros in operation for the thesis (travel, scientific consumables, etc.)

Normandie Université will then be the Doctoral student's employer for the entire duration of the thesis.

Payment will then be made according to the following schedule:

- First payment at the signature of the collaboration / financing agreement;

- Second payment on September 1, 2022;

- Third payment on September 1st, 2023.

**OR**

**Takes care of the recruitment of the PhD student over a period of 18 months**, **corresponding to half of the total duration of the thesis.** The doctoral student will then be recruited for 18 months by Normandie Université and 18 months by “*Name of the institution*”.

The PhD student will be under the following status at “*Name of the institution*”:

☐ Employee

☐ Student receiving a doctoral scholarship

☐ Other: .................................

He/she will receive the following remuneration: "*monthly and annual amount in euros*" *(specify whether the amount is net, gross or loaded, scholarship or salary, the status of the PhD student, what it includes and whether the PhD student will have the possibility of supplementing it with teaching hours)*

The PhD student will carry out his thesis according to the following provisional schedule:

- From *JJ/MM/202A* to *JJ/MM/202A* in France

- From *JJ/MM/202A* to *JJ/MM/202A* in "*Partner Country*”

The "*Name of the institution*" will take care of the operating and environmental costs of the thesis during his part of recruitment.

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| --- | --- |
| **For « Name of the institution »**  **LAST NAME First Name of the legal representative**  **Stamp** | **Visa of the scientific manager/co-director of thesis for the co-financer**  (if applicable) |
| **Visa of Normandie Université** | **Visa of Norman thesis director's** |

1. Person empowered to sign and commit the credits for the co-financer (e.g. President, Director, ...) [↑](#footnote-ref-1)
2. **This amount may be modified by the French Research Programming Law 2021 - 2030.** [↑](#footnote-ref-2)
3. The Normandy Region share is €45,100 for 36 months. The co-financer is free to finance a higher amount, allowing the doctoral student to receive a higher salary for the entire duration of his/her thesis. [↑](#footnote-ref-3)